

30/06/2021

Hi Michael,

Please see below some additional comments on the documentation provided:

Crowd safety management plan

- Crowd final egress (page 12) – this section talks about the public leaving the event by announcement and be assisted by stewards and security. Due to Covid-19 it is important to consider staggering both ingress and egress times to avoid crowds building at pinch points. How will this be managed for this event?

Event safety plan

- Roles during a major incident – recommend the inclusion of METHANE which is a mnemonic used by emergency services and other responding agencies to share information from the scene, further detail is available [here](#) but a simple table can be used to record and share that information, see below.

M	MAJOR INCIDENT	Has a major incident or standby been declared? (Yes / No - if no, then complete ETHANE message)	<i>Include the date and time of any declaration.</i>
E	EXACT LOCATION	What is the exact location or geographical area of the incident?	<i>Be as precise as possible, using a system that will be understood by all responders.</i>
T	TYPE OF INCIDENT	What kind of incident is it?	<i>For example, flooding, fire, utility failure or disease outbreak.</i>
H	HAZARDS	What hazards or potential hazards can be identified?	<i>Consider the likelihood of a hazard and the potential severity of any impact.</i>
A	ACCESS	What are the best routes for access and egress?	<i>Include information on inaccessible routes and rendezvous points (RVPs). Remember that services need to be able to leave the scene as well as access it.</i>
N	NUMBER OF CASUALTIES	How many casualties are there, and what condition are they in?	<i>Use an agreed classification system such as 'P1', 'P2', 'P3' and 'dead'.</i>
E	EMERGENCY SERVICES	Which, and how many, emergency responder assets and personnel are required or are already on-scene?	<i>Consider whether the assets of wider emergency responders, such as local authorities or the voluntary sector, may be required.</i>

Covid-19 plan

- **Cleaning** – please can this be more specific as to how often areas will be cleaned (e.g. toilets, common areas with high touch points, work areas, barriers/ screens) and what products will be used, do they conform to BS and Covid-19 guidance?

- **Masks/ face coverings** – the document references masks to be worn when inside a structure but can be removed when seated, please can you include that face coverings should be worn when moving around inside including using the toilet facilities.
- **Refreshments** – there is reference that take away refreshments are available, would these be ordered at a bar? If so then please note how social distancing will be maintained at any bar area?
- **Volunteers and stewards** – the document references that they will monitor the Covid-19 mitigations, how will they manage any non-compliance?
- **Testing** – although not enforceable we recommend that event organisers recommend all attendees undertake a Lateral Flow Test (LFT) before arrival at the event for anyone without symptoms and for anyone who has symptoms they should not attend the event.
- **Signage** – will signage be put up around the site reminding attendees of social distancing, one way flows, queue management etc?
- **Site map** – please can you provide a site map showing hand sanitiser locations, pinch points and one way systems.

Covid-19 Risk Assessment

- Although we do not know the position of the Government in lifting Covid-19 restrictions mid-July 2021, we either need the event organiser to either submit a Covid-19 risk assessment in line with the guidance that is in place now or for the event organiser to provide assurance that once the Government position is known for August that they will submit a full, suitable and sufficient Risk Assessment for Covid-19.
- For an event with 4,000 expected attendees daily (as proposed at this point in time) then we would expect more detail, we cannot be assured otherwise.
- We are also concerned that in the generic risk assessment the event organisers reference Covid-19 as a low risk which in a global pandemic is arguable currently however it might become low if LFT, PCR and double vaccination evidence was in place for all participants and attendees or the Government declares it's a low risk in August.

Many thanks

Stephanie Layzell
Senior Emergency Planning & Resilience Officer (Public Health)

From: Layzell, Stephanie [<mailto:Stephanie.Layzell@hants.gov.uk>]

Sent: 07 June 2021 15:51

To: White, Michael

Cc: FWDNeil Jenkins

Subject: RE: TEST VALLEY - notification of event - Celebration of Speed/Sound, 21 and 22 August, Embley Park, Romsey SO51 6ZE

Hi Michael,

Please see below some of my initial thoughts on the documentation provided for the Celebration of Speed/ Sound event scheduled for the 21 and 22 August 2021.

Event Safety Plan comments

- **Covid-19**
 - The Event Safety Plan (ESP) states that “Covid compliance will be adhered to according to the recommendations active at the time of the event and will be appended to this document”. It would be useful to see some information ahead of time with some considerations for Covid-19 based on the current restrictions.
 - It would also be helpful to understand when this information will be added to the plan as we need sufficient time to ensure the mitigations are suitable and in line with government guidance.
- **Risk assessments**
 - It would be helpful to understand who is developing the risk assessments and to see them before the event to ensure appropriate mitigation.
 - Does this risk assessment include Covid-19?
- **Temporary structures**
 - The ESP refers to contractors putting up structures and that they will provide the appropriate plans; have you had sight of these yet?
 - Who is the competent person that will review these documents and oversee the erection of the structures?
- **Emergency procedures**
 - The ESP notes that the procedures have been developed with the County Council; we have not had sight of anything or been asked to review/ support these procedures.
 - There is no reference to which multi-agency partners would support the response.
 - There is no agreed terminology for advising staff or the public of an incident/ emergency.
 - Section 8.9 states that should there be a fire then the Local Authority should be notified, this is incorrect and the Fire Service should be called via 999.

Emergency Response Plan comments

- There is no description of what the command and control structure would look like for an incident nor how the event liaison team will tie into the response.
- Page 5 shows the type of scenario that would result in an amber alert status, this mentions animal on the loose however I have not seen any reference to animals at this event – are there any or has this been copied from another document?
- Page 6 states that Test Valley should be contacted for the “Rendezvous Point, Evacuation Briefing Centre, Survivor and Family Reception Centres, Rest Centres” – is this correct as it is a weekend, I would have thought HCC EP Duty Officer would be best to contact?
- The amber response will be upgraded to a red if the emergency services become involved however it is likely that the emergency services will be involved in a number of the examples listed as an amber event – this possibly needs reviewing.
- I have some concerns with the red and amber steps for a bomb threat for example the amber response suggests that staff attempt to locate any specific objects and confirm if any potential terrorist devices are present, this doesn't seem like a suitable step. There is also a statement that the ELT will set-up the cordon and the Police will advise on the distance, again this doesn't seem right and should be something that the Police would do.
- There are no considerations in this plan for poor weather; have you had sight of the 'Wet Weather Plan' referred to in the ESP?

Other comments

- The introduction of the event medical plan states that the arrangements are for medical provision at the Polaris JiuJitsu event.

I hope that the above is useful, I would recommend that a SAG be held for this event but given the feedback that the Police have sent I am not sure whether this event will or won't be going ahead.

Please let me know if you have any queries with the above (Neil is copied for awareness as I know you have both discussed this event).

Many thanks

Stephanie Layzell
Senior Emergency Planning & Resilience Officer (Public Health)

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28/06/2021

Hi

OK, so really we are being asked which part of the licensing regime we're making our comments under. The answer, strictly, is we're not making Covid commentary under the licensing regime but utilising the SAG as a means of engaging with agencies and EO's at the same time in a global pandemic in order to mitigate Covid19 risk at events. The public safety objective in licensing is concerned with the physical safety of the people performing in and staff and customers using the relevant premises and not with public health.

However, a valid point is made in your feedback and the representation made by the Police- there is no EMP and no reference to Covid-19 mitigation (in an EMP or RA), other than one line. As such, Public Health cannot be assured of the Covid-19 mitigation measures in place as they have not been described. **We would not expect an event to take place where an absent or inadequate mitigation of Covid-19 exists and would consider the options available to us so that assurance can be provided or the event does not occur.**

Thank you.

Darren.

Darren Carmichael CMCIEH FRSPH MSc
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Public Health, Adults' Health and Care
Hampshire County Council
Floor 3, EII Court West, Winchester, SO23 8UJ

From: Layzell, Stephanie <Stephanie.Layzell@hants.gov.uk>

Sent: 28 June 2021 10:41

To: Carmichael, Darren <Darren.Carmichael@hants.gov.uk>; Cruickshank, Helen <Helen.Cruickshank@hants.gov.uk>

Cc: Pettis, Tim <Tim.Pettis2@hants.gov.uk>; Michael White <mwhite@testvalley.gov.uk>; Jenkins, Neil <Neil.Jenkins@hants.gov.uk>

Subject: FW: Police Representations - Celebration of Speed, Embley, Embley Park, West Wellow, Romsey SO51 6ZE

Importance: High

Morning both,

I have just had a chat with Michael White from Test Valley Borough Council regarding the Celebration of Speed event due to take place in August 2021.

Earlier this month I provided Michael with my feedback on the documentation from an Emergency Planning and Public Health perspective however I have been asked to specify whether these are general comments about the documentation or a representation against the licence. When writing the feedback (attached) I did it from a general comment perspective for the event organiser to be aware that the comments need addressing in the final event documentation however as Public Health are a statutory consultee (more from an alcohol and drug perspective) I wanted to check with you whether the feedback should be a representation.

Please can you review the attached and inform me whether we are providing general comment or a representation, I need to advise Michael White (copied) of this by COP Wednesday 30 June 2021.

Many thanks

Stephanie Layzell
Senior Emergency Planning & Resilience Officer (Public Health)